

BBAB Supply Chain Voucher Application Round 2

Form Preview

BBAB Bushfood Supply Chain Voucher Round 2 Application

Collection Notice

The Department of Primary Industries and Regional Development (DPIRD) is committed to protecting your privacy. This notice outlines how we collect, use, and disclose your personal information for the purposes of verifying your eligibility to apply for this scheme of assistance, and if approved, provide the appropriate support.

Please view the department's **privacy statement** on our website to find out more about how we collect, use and safeguard personal information.

Collection of personal information

We are collecting your personal information to verify your eligibility under the Building Better Aboriginal Businesses Bushfood Supply Chain Voucher Round 2, and if approved, provide the recommended support.

Including:

- your name and contact details;
- payment information (including your bank details);
- details about your business (including ABN, trading name, type of entity, GST registration etc);
- details about the products/services provided by your business

Disclosure of personal information

We may share this information with any other government agencies as required by law and evaluation contractors in future to evaluate this scheme of assistance.

Consequences of not providing personal information

If you choose not to provide certain personal information, we may be unable to verify your eligibility to apply for this scheme of assistance, or provide you with related support and/or services.

Access and correction

You have the right to access and correct your personal information held by the department. To do so, please contact us using the details provided below.

Contact us

If you have any questions or concerns about this collection notice or how your personal information is handled, please contact us at:

Privacy Officer - Department of Primary Industries and Regional Development

Phone: 1300 374 731 (1300 DPIRD1) Email: enquiries@dpird.wa.gov.au Website:

www.dpird.wa.gov.au

For more information about our privacy practices, please visit our website at

www.dpird.wa.gov.au.

I have read the Collection Notice

☐ Yes

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Overview

* indicates a required field

This application form is for Aboriginal-owned businesses applying for a Building Better Aboriginal Business (BBAB) Bushfood Supply Chain Voucher up to \$10,000 (ex GST).

This funding supports business capability development and economic participation within Western Australia's bush foods, bush products, seafood and beef industries.

Please review the [guidelines](#) before submitting your application.

You can find more information in the [Frequently Asked Questions](#).

Before applying please discuss your application with the Aboriginal Bushfood Business Support Service (ABBSS) team. Email bushfoodbusiness@dpird.wa.gov.au to schedule a call.

*

☐ Yes, I have discussed my application with the Aboriginal Bushfood Business Support Service

Please note, businesses are limited to one application only, though may request one or more vouchers to a maximum combined value of \$10,000 (excluding GST).

Have these things ready for your application:

- Your business ABN
- Quote(s) from your preferred Professional Service Provider(s)
- Business and contact details of your chosen Service Provider(s)
- Evidence that the chosen Service Provider(s) have the skills, experience and/or qualifications needed for the work (e.g., capability statement, brochures, website, testimonials or references, examples of past work etc.)
- Your business plan or feasibility study (if available)

Are you eligible to apply?

Your business is: *

- ☐ An Aboriginal-owned business and registered with Supply Nation, ABDWA, ORIC or you can provide a statutory declaration confirming that the business is Aboriginal-owned
- ☐ Operating with an ABN (Australian Business Number)
- ☐ Located in Western Australia
- ☐ Delivering goods and/or services in regional WA (outside Perth metro area)
- ☐ Establishing, diversifying or expanding the business in bush foods, bush products, seafood and/or beef industries
- ☐ Able to demonstrate experience and capability to continue operating

At least 6 choices must be selected.

Business details and eligibility

* indicates a required field

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Business details

Business name as on ABN *

Organisation Name

as per ABN

Trading name of your business (if different from the business ABN name)

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Visit <https://abr.business.gov.au/> to find your business ABN

Business primary address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Business website (if applicable)

Must be a URL.

Business owner

*

Title

First Name

Last Name

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Business owner position *

CEO, Director, etc.

Business owner phone number *

Must be an Australian phone number.

Business owner email *

Must be an email address.

Are there any other owners of the business? *

☐ No

☐ Yes, please list below

Name

Title

First Name

Last Name

Are you, (the person completing this application) the business owner? *

☐ I am the owner of the business

☐ I am not the owner but I have the authority to act on behalf of the owner

Person with authority to act

*

First Name

Last Name

Position ***Business or Department**

Organisation Name

Phone Number *

Must be an Australian phone number.

Email Address *

Must be an email address.

Upload written Authority to Act on behalf of the business owner to submit this application *

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Attach a file:

Proof of email.

Business eligibility

Demonstrate the business is Aboriginal-owned through registration with any of the below *

- ☐ Supply Nation's Indigenous Business Direct
- ☐ ABDWA - Aboriginal Business Directory Western Australia
- ☐ ORIC - Office of the Registrar of Indigenous Corporations
- ☐ WAITOC - Western Australian Indigenous Tourism Operators Council
- ☐ Other:

- ☐ None of the above - please provide a statutory declaration confirming that the business is Aboriginal-owned

Copy and paste a link or upload a snapshot of your directory registration page or statutory declaration

Attach a file:

What date was the business established?

Must be a date.

Which reflects the current stage of your business?

- ☐ Concept/idea
- ☐ Start-up, getting established
- ☐ Early growth and development
- ☐ Established and expanding
- ☐ Established and diversifying

Upload your business plan and/or feasibility study if available

Attach a file:

Select all region(s) where service/products are being delivered to in WA (Select all that apply)

- | | | |
|---|------------------------------------|---|
| ☐ Gascoyne | ☐ Kimberley | ☐ South West |
| ☐ Goldfields-Esperance | ☐ Peel | ☐ Wheatbelt |
| ☐ Great Southern | ☐ Pilbara | ☐ Perth Metropolitan |
| ☐ Mid West | | |

Business purpose and activities

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Select the type or nature of the business

- ☐ Bushfoods
- ☐ Bush products
- ☐ Seafood
- ☐ Beef
- ☐ Other:

If bush products, please specify:

- ☐ Botanical skincare / haircare
- ☐ Essential oils
- ☐ Herbal
- ☐ Wild sandalwood products
- ☐ Beverages / teas
- ☐ Other:

Describe the service or product of the business and the target market

Word count:

Must be no more than 200 words.

Voucher activities and services

* indicates a required field

What is the current gap or opportunity for your business to develop or expand in your industry? *

Word count:

Must be no more than 200 words.

How will the activities or services being requested on this Voucher address the gap(s) above?

Word count:

Must be no more than 200 words.

Describe how the Voucher activities or services will directly support and improve the business and contribute to its long-term success.

Word count:

Must be no more than 200 words.

Outline how the success of the business benefits the local community and regions that the business operates in.

Word count:

Must be no more than 200 words.

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For example any local employment, positive impact of products or services provided, growth of regional economy

Which category of Voucher activities or services is being requested (select all that apply)

Options:

- separate out each category into a multichoice question under 3 columns.
- keep to broad categories and have the assessor select the subcategory based on the invoice.

Accelerating business development and participation in the supply chain

- ☐ Feasibility studies
- ☐ Strategic and business planning
- ☐ Financial planning

Workforce development and training

- ☐ Accredited training
- ☐ Support for participation in training or workshops
- ☐ Skill development

Business governance

- ☐ Legal and/or technical advice
- ☐ Procurement support to secure partnerships between Aboriginal entities and key market players
- ☐ Development of template contracts

Business coaching and mentoring

- ☐ Attending industry conferences or forums
- ☐ Support to link with industry experts
- ☐ Industry networking opportunities

Sales and marketing

- ☐ Plans and competitor analysis
- ☐ Branding and packaging design
- ☐ Preparing for export

Manufacturing

- ☐ Consultancy/guidance to optimize manufacturing processes
- ☐ Product development including design prototyping, and testing
- ☐ Scaling up and expanding production capabilities

Voucher activities and services

One or more activities or services can be requested to a maximum combined Voucher value of \$10,000 (ex. GST).

All activities need to be completed and invoices submitted by the Service Provider by 30 April 2027.

Enter details of your requested Voucher activities or services into the table below and upload the quote(s).

Click *Maximise* to view the whole table and **Add More** lines as needed.

Description of activity or service	Service Provider	Quote or invoice number	Amount (to include GST)	Amount (excluding GST)	Expected completion date	Upload quote or invoice

Total Voucher amount requested

Amount excluding GST:

This number/amount is calculated.
Maximum amount \$10,000

Amount including GST:

This number/amount is calculated.

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Total to be invoiced by the Service Provider(s)

Does a conflict of interest exist between your business and any service provider?

Conflict of Interest

- ☐ No, there are no conflict of interest. The service provider is independent from the applicant business.
- ☐ Yes, a conflict of interest has been identified and discussed with the ABBSS to be managed

If yes, please specify which service provider:

Service Provider(s) details

Enter the contact details of your preferred Service Providers and upload evidence of their skills, experience, or qualifications to complete your requested work.

Click Maximise to view the whole table and **Add More** lines as needed.

Business name	ABN	Contact	Phone	Email	Upload evidence of skills or experience
Organisation Name		First Name Last Name			

Are there any barriers or challenges that need to be addressed or can be supported before the Voucher can be used?

Word count:

Must be no more than 200 words.
Eg. staff availability for training.

Declaration

* indicates a required field

I (person submitting the application form) *

First Name

Last Name

Position *

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Organisation *

Organisation Name

Am submitting this application on behalf of the

Applicant Business *

Name of Applicant Business as listed in official documentation such as ABR, ACNC or ATO

and I *

- ☐ Declare the information given in this application, attachments and any details subsequently provided is true and correct to the best of my knowledge. I understand that providing false or misleading information may result in my application being deemed ineligible
- ☐ Confirm I have read and understood the Guidelines and the information in this application
- ☐ Confirm the business listed as the Applicant meets the eligibility criteria detailed in this application and Guidelines
- ☐ Authorise the Department of Primary Industries and Regional Development to seek any additional relevant information that may be required to assess and process this application
- ☐ Hereby request and authorise any parties to supply such information as requested by the Department of Primary Industries and Regional Development
- ☐ Agree that if I am a Voucher recipient I will complete a final survey and may be contacted by an independent third party to evaluate program effectiveness
- ☐ Confirm I am authorised to make this declaration as either an owner, partner or beneficiary of the business listed as the 'Applicant' or on their behalf

At least 7 choices must be selected.

I acknowledge that by submitting this form electronically, this action constitutes my electronic signature, which has the same legal effect as a handwritten signature.

Date will be recorded as the date and time this form is submitted.