

2024 Feral Cat Management Grants

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2024 Feral Cat Management Grants

The Feral Cat Management (FCM) Grants are an initiative of the Western Australian Government, delivered by the Department of Primary Industries and Regional Development's (DPIRD) State Natural Resource Management Program in partnership with the Department of Biodiversity, Conservation and Attractions (DBCA). The grants are part of a larger program to deliver the Western Australian Feral Cat Strategy across the State.

Grants are available for community-based projects to support feral cat management with conservation outcomes for WA's native fauna and maintain or build the capability of NRM community groups across the State and must address one or more of the objectives of Western Australian Feral Cat Strategy 2023-2028.

For your application to be considered under the FCM Grants you must demonstrate that you meet the eligibility criteria; and meet the assessment criteria.

Please refer to the Feral Cat Management Grant Guidelines below before you complete this form.

The 2024 Guidelines have been revised from the previous grant round with a change to Aboriginal engagement.

Please also read the 2024 Feral Cat Management Grants - revision to guidelines regarding changes to Aboriginal consultation requirements.

DOWNLOAD: [2024 Feral Cat Management Grant Guidelines](#)

Download: [2024 Feral Cat Management Grants - Revision to Guidelines](#)

Instructions

Applications must be submitted by 12 noon AWST on Monday 20 May 2024. Late or incomplete applications will not be accepted.

- Unless specifically stated, all questions are compulsory.
- Please access and use the templates provided in each section, some are compulsory.
- Complete each section as fully as possible and allow yourself time to review the application before the due date.

Applications must include:

- the final costed workplan on the template provided with sufficient information to enable assessment of value for money and relevance to the project, including details of all costs, co-contributions and outputs
- letters of support or commitment from each contributing organisation (cash or other resources or effort) which confirms the detail of what is being contributed, and the value of that co-contribution
- landholder permissions to access land where the project involves works (noting that signed Landholder Agreements will be required as a milestone deliverable for any successful project)
- detailed maps of on-ground activities which show the works planned and the landscape scale context, if relevant

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- indicative quotes for any services provided by a third party, such as contractors, consultants, speakers*
- indicative quotes for grant funded assets*
- plans, diagrams, or other evidence of the strategic intent of the project
- copies of any documents that you have referenced in the body of the application
- additional written information or imagery which can provide further context or detail to support the application.

*If not provided with the application, successful applicants will be required to provide these during the contracting process prior to funds being released.

Please ensure attachments are labelled meaningfully so it is clear what the file contains.

For queries about the guidelines, deadlines, or questions in the form, please contact the FCM Grants Officer via the DPIRD NRM Team on (08) 6551 4428 or email snrmo@dpiird.wa.gov.au for assistance.

Eligibility and applicant details

* indicates a required field

Are you eligible to apply?

To be eligible you must be able to answer YES to ALL questions below. If you answer **NO, NONE OF THE ABOVE** or **OTHER** to any question, or you are unsure about what the question means, please contact the FCM Grants Program via the DPIRD NRM Team on (08) 6551 4428 or email snrmo@dpiird.wa.gov.au before proceeding with your application as you may be INELIGIBLE to apply for this grant.

NOTE that sponsorship is not available for this grant round. If you are an unincorporated association, you will need to partner with an incorporated group who will be the Applicant.

What type of Applicant are you? *

- | | |
|--|--|
| <input type="radio"/> Aboriginal community organisation or Prescribed Body Corporate | <input type="radio"/> Local Government Authority |
| <input type="radio"/> Charity or Not-for-profit company or trust | <input type="radio"/> Recognised Biosecurity Group |
| <input type="radio"/> Incorporated Association | <input type="radio"/> Regional NRM organisation |
| <input type="radio"/> Land Conservation District Committee | <input type="radio"/> Other (contact to discuss first) |

Which FCM Strategy objectives will you be addressing? (select all that apply)

- Increase effective feral cat management to improve conservation outcomes for native species
- Continual improvement of methods and technologies for feral cat management through research and development
- Broaden social acceptability and awareness of feral cat management methods
- None of the above - ineligible to apply

Are you receiving any other State NRM Program funding?

As the FCM Grants are being administered by DPIRD's State NRM Program, Applicants with existing State NRM Program grants must be up to date with all reporting and contractual requirements by the closing date of this grant round to be eligible to apply for new funds

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through the FCM Grants. Applicants with outstanding progress reports, variations or final reports/financial acquittals at the closing date of this grant round WILL NOT be considered for funding.

Do you have any current State NRM Program grants (including acquittals)? *

- Yes - please answer next question
- No - please continue

Are you up to date with all reporting and contractual requirements including progress reports, variations and final acquittals from current State NRM Program funded projects?

- Yes - please continue
- No - you may not be eligible to apply. Please contact DPIRD to discuss.

Acknowledgement of funding

All projects funded in full or in part by an FCM Grant must correctly acknowledge the funding provided by the Western Australian Government as outlined in the guide provided at the link below.

DOWNLOAD: [Feral Cat Management Grant Funding Acknowledgement Guide](#)

Should my application be successful, I understand and agree to correctly acknowledge the grant funding in all instances including, but not limited to, the examples listed in the Funding Acknowledgement Guide. *

- Yes - I agree
- No - I don't agree - ineligible to continue

What are your contact details?

Entity (applicant organisation) name *

Organisation Name

Name of Entity as listed in official documentation such as ABR, ACNC or ATO

Trading name of your business (if different from the business entity name)

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status

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Entity type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type More information
ACNC Registration
Tax Concessions
Main business location

Is your organisation registered for GST? *

- Yes - GST can be provided in addition to grant funding
- No - you will be ineligible to claim the GST component of funding, if successful

Applicant Primary Address (street address) *

Address

If primary address is a PO Box, please follow the instructions to manually enter an address

Applicant Primary Email *

Must be an email address.

Name of person applying on behalf of applicant *

First Name

Last Name

Position in organisation *

Phone Number *

A landline number must include area code.

Email address *

Must be an email address.

Is there any conflict of interest?

Applicants must declare and describe any conflict of interest (actual, perceived or potential).

A conflict of interest is a situation arising from a conflict between the performance of duties or activities as a member of an applicant organisation, partner organisation, or contractor/consultant, and an individual's private or personal interests, including financial gain. These interests can also be indirect such as those involving family, friends, or associates.

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Declarations help to ensure conflict of interest can be managed openly and transparently. They do not rule out a project from consideration.

Have you identified any conflict of interest that may arise from funding this project? *

- Yes, or unsure - provide details below
- No

Please describe the situation. You should identify who has the interest, the nature of the association, and any actions you have taken to mitigate this conflict of interest. *

Project design

* indicates a required field

Selection criteria

The merit of each application is assessed against the following criteria:

- Clear methodology, activities and outcomes that address one or more of the objectives of the Western Australian Feral Cat Management Strategy (30%).
- Evidence of local community involvement in each phase of project lifecycle, planning and implementation, including consultation with Aboriginal people (30%).
- A reasonable and well justified funding request that demonstrates value for money (30%).
- Sound planning and ability to manage the project (10%).

Please access the 2024 Feral Cat Management Grants Guidelines at the link below.

[2024 Feral Cat Management Grant Guidelines](#)

Project title and duration

Details have been brought across from the Stage 1 EOI application form, but may be edited if required.

Project Title

Must be no more than 8 words.

Proposed start date

Must be a date.

Estimated end date

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Must be a date.

Project summary

Your summary should very briefly describe what the project is aiming to do and where it is located.

This summary will be used for various purposes including recommendations to Ministers and general promotion of your project. Please do not use acronyms or jargon.

Short project summary *

Word count:

Must be no more than 100 words.

Project need

Why is this project needed? What would happen if the funding was not available?

*

Word count:

Must be no more than 300 words.

Outline the background and context to your project, and describe the problem, threat or issue your project aims to address.

Why is this project important to the local and broader community? What involvement will they have in your project? *

Word count:

Must be no more than 200 words.

Outline the involvement of the local and broader community and describe the likely community benefits of the project.

Evidence of need (optional)

Attach a file:

Attach photos, reports, or other files that show what problem needs to be addressed, if relevant

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Project objectives and outcomes

What are the proposed objectives and expected outcomes of the project? *

Word count:

Must be no more than 300 words.

Outline what you are aiming to achieve with your project including benefits to the environment.

How will you achieve your outcomes? What methodology and activities are you proposing?

Outline the methodology to be used, the activities the project will undertake, and what you plan to deliver as outputs.

How will you know if these outcomes have been achieved? What will have changed by the end of the project? *

Word count:

Must be no more than 200 words.

Describe at least three changes you will see if the expected outcomes of the project occur.

Maintenance of project outcomes

How will the changes achieved by this project be maintained in the future? *

Word count:

Must be no more than 150 words.

Describe the organisations and processes which will be in place to maintain the project outcomes.

Project risks

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Identify the risks associated with the Project (that the applicant can reasonably control or influence) and include issues that may prevent the Project progressing or that may hinder the achievement of the Project outcomes being achieved. Consider and explain the steps you will take to minimise the impacts of each stated risk.

Likelihood:

Low - Unlikely to occur during the project period and with little impact on the project

Medium - Possibility of occurrence and with some impact on the project

High - Very likely to occur during the project period with potentially heavy impact

Please complete the Risk Assessment table below, or attach a copy of your Risk Management Plan to your application.

Risk Description	Risk Likelihood	Steps to Minimise Risk
Describe the risk and impact(s) on the project	(Low, Medium or High)	What is the mitigation strategy for the risk?

Risk Management Plan (Optional)

Attach a file:

Upload a copy of your Risk Management Plan

Continuing projects

As the FCM Grants are administered by the NRM Program, if this application continues any previously funded or currently funded State NRM Program project or previous FCM Grant, justification will need to be provided as to why the continuation or addition will significantly contribute to, or improve intended outcomes.

Evidence provided should include mapping and evaluation of past works showing why continued funding is required. Mapping should show change over time. How much impact have you had to date? How much impact do you intend to have this time?

Is the proposed project a continuation of any previously or currently funded NRM Program grant? *

- Yes - please answer the following question
- No - please continue

Please justify why continued funding is needed; why is it important to continue these activities? Please provide the project number/s and project title/s that this application will build on. *

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Must be no more than 200 words.

Please attach (upload) maps, documents or other evidence that will demonstrate the impact so far, and the need for continued funding.

Attach a file:

Attach (upload) files one at a time.

Devolved grants (if applicable)

Devolved grants are a particular type of grant in which a lump sum of money is awarded to the applicant organisation, if successful. The applicant then runs their own Expression of Interest or Grant Application and assessment process prior to awarding funds/materials to private landholders to deliver the proposed works. There are specific requirements for devolved grants. Please see the FCM Grant guidelines for more information.

Are you requesting funds to run devolved grants?

- Yes - please answer the questions below
- No - please continue

Why is a devolved grants delivery method considered the best approach? Briefly outline how the devolved grants will work.

Word count:

Must be no more than 200 words.

How will you assess and approve the devolved grants? What are the selection or prioritisation criteria?

Word count:

Must be no more than 250 words.

Please attach (upload) any application forms, guidelines or assessment documents that will demonstrate how you will run (or have run) the devolved grant process.

Attach a file:

Attach (upload) files one at a time.

Project location

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Where will the project activities happen and why are you proposing these sites? *

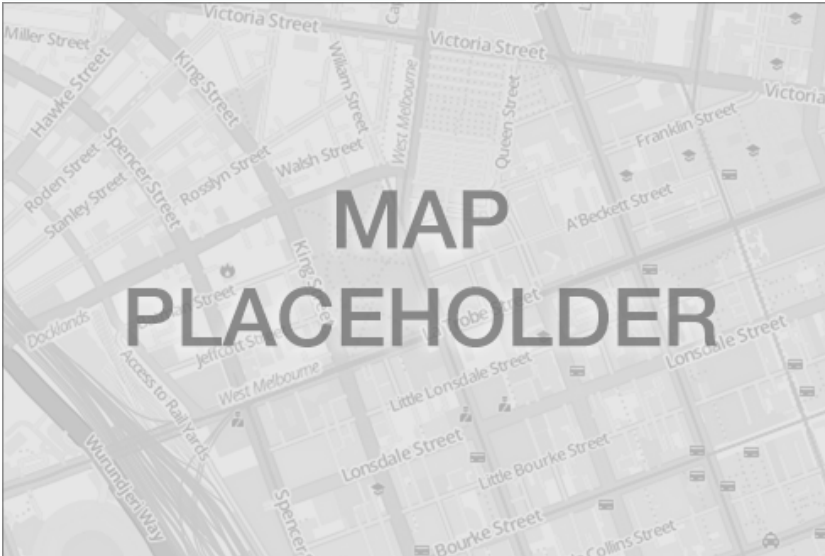
Word count:

Must be no more than 200 words.

Outline the reasons for proposing the project's location/s, considering the local and regional landscape setting.

What is the primary project location? *

Address



Please provide a street address or point which corresponds to the main location of the proposed activities. If there are a number of sites with similar activities, please choose a representative location. If there is not a street address for your project location, you can use the map to select a point reference by positioning the map pin.

What is the nearest town or suburb to the primary project location?

What Development Commission region/s are covered by the project? *

- Gascoyne Goldfields-Esperance Great Southern Mid West Kimberley Peel Pilbara South West Wheatbelt Perth Metropolitan

Select all that apply.

Site maps

At least one map illustrating your on-ground activities must be provided.

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Good mapping helps the assessors to understand what you are trying to do. Mapping should include:

- individual maps that clearly identify the activities for each project site; and
- an overarching project map that places the project site/s in a landscape setting.

Accepted file formats include PDF, JPEG and PNG. Shape files will not be accepted. Please ensure each file is appropriately labelled so that it is clear what each map relates to.

Name/description of map	Map attachment

Strategic alignment

Please name and attach or provide a URL link to any relevant plans or strategies that your project aligns with.

Name of plan or strategy	Plan attachment	URL link (if applicable)
		Must be a URL.

Stakeholder engagement

* indicates a required field

Consultation with stakeholders

One of the key assessment criteria is evidence of local community involvement in each phase of the project lifecycle at design, planning and implementation, including consultation with Aboriginal people.

Including evidence of stakeholder engagement shows the assessment panel that the project is well planned and supported by the community.

PLEASE NOTE that DPIRD may contact stakeholders to verify information as part of due diligence during the assessment process.

Consultation with Aboriginal people

REVISED:

Applicants are no longer required to contact representatives of the Aboriginal community relevant to the Country on which they are working as part of the application process, unless there is a requirement under Native Title or Aboriginal Heritage legislation.

It is the responsibility of the Applicant to comply with Native Title and Aboriginal Heritage legislation.

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Applicants are encouraged to include Aboriginal engagement and consultation within their project implementation design, and to request funding to cover relevant costs, as appropriate.

Do you have the necessary approvals and clearances required under the following legislation? *

- Yes - Aboriginal Heritage Act 1972 (WA)
- Yes - Native Title Act 1993 (Cth)
- No - please complete question below
- No, not required for this project - please complete question below

At least 1 choice must be selected.

Select all that apply. You may be asked to provide additional details during contracting if successful.

Please provide evidence of approvals and clearances under the Aboriginal Heritage Act and/or the Native Title Act

Attach a file:

If a letter of consent is not yet available, it will be required as a condition of funding.

Please outline how you plan to obtain the necessary approvals and clearances under the Aboriginal Heritage Act and/or the Native Title Act. *

Please very briefly describe why the Aboriginal Heritage Act and/or the Native Title Act do not apply to this project. *

Traditional Owner consultation and involvement

Please identify the Aboriginal people (groups or individuals) that you have consulted with or who will be participating in your project, if this information has not been provided elsewhere in your application.

Name of group or individual	Estimated number of participants	Outcome of consultation. How will they participate in your project?
	Must be a number.	

Community consultation and involvement

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Please identify the community, volunteer groups, businesses or other groups that you have consulted with or who will be participating in your project.

Group or individual	Estimated number of volunteers	Outcome of consultation. How will they participate in your project?
	Must be a number.	

Landholder permissions

Applicants must obtain permission from the land owner and/or manager of each project site.

If there are multiple sites, then you must identify land tenure and management for each site.

Please attach evidence that you have in-principle permission to work on each property. For example, a letter of commitment or copy of an email stating that permission is given. You should ensure your landholders are aware of their commitments before they give permission for work on their property.

Successful applicants will be required to provide a signed Landholder Agreement with each landholder as a condition of funding. Where lethal feral cat control activities are occurring the section on Lethal activities in the Landholder Agreement must be signed. A template is available to download below.

Successful applications with lethal or baited activities will also be required to provide relevant licenses, permits and approvals as a part of project delivery prior to works starting.

DOWNLOAD: [Landholder Agreement template](#)

Site name	Who owns the land?	Who is the land manager?	Evidence of permission

Biosecurity and invasive species

To ensure that funds requested through this program do not duplicate the work of Recognised Biosecurity Groups (RBGs), evidence of consultation with the relevant RBG must be included, including information regarding priority species, and how the project will complement or extend activities already being undertaken by the RBG.

If relevant, please attach (upload) evidence of consultation with RBG.

Attach a file:

Feral animals and animal welfare

It is the responsibility of the applicant to investigate what permits and licences are required for the project, to be compliant with the *Animal Welfare Act 2002*, and *Biodiversity*

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Conservation Act 2016 and *Biodiversity Conservation Regulations 2018*. More information can be found at the links below:

- [Using animals for scientific purposes | Agriculture and Food](#)
- [Licences and permits | Department of Biodiversity, Conservation and Attractions](#).

We are aware that DBCA will only be providing Eradicat/Felixer 1080 permit applications after Panel Assessment to successful applicants. However, we require at least evidence of correspondence with DBCA to demonstrate you have discussed your project's proposed use of Eradicat/Felixer.

Successful applicants will be required to provide all relevant licenses and permits as a part of the project delivery, prior to works starting.

What animals (feral or non-target native/domestic) will be affected by your activities, and how will they be impacted?

How are you managing your animal welfare obligations and risks?

Have you contacted DPIRD or DBCA regarding the relevant licenses, permits, or approvals required for your project? What were the recommendations?

Please attach (upload) any licences, permits, approvals, protocols, animal ethics committee decisions or relevant documentation.

Attach a file:

Workplan, budget and co-contributions

* indicates a required field

Workplan

The workplan is a Microsoft Excel spreadsheet. It is a valuable planning tool to set up what resources and budget will be required to undertake the project activities, and who will be funding those resources. It is a critical component of the application that helps determine if the project is properly planned and costed, and shows the project's overall value for money.

Applicants MUST use the updated Microsoft Excel template provided in the link below. The template includes instructions and a worked example, for reference. Without a completed workplan on the correct template, your application will not be considered. Attach the completed workplan below.

If you do not have access to Microsoft Excel, please contact DPIRD on (08) 6551 4428 or email snrmo@dpird.wa.gov.au.

In the workplan, applicants must:

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- Include full details of all project activities, resources and costs (DO NOT include GST), particularly those for which funding is requested, with sufficient information and detail to determine value for money and relevance to the project.
- Consider the funding request limits for certain activities, such as project coordination.
- Ensure that an end of project financial audit is described and costed.
- Limit the request for administration and overhead expenses to a maximum of 10% of the project's total grant request for all *other* activities.
- Include at least one measure for each activity (which are the outputs or deliverables for the project such as hectares of baiting, kilometres of fencing, number of participants attending an event).
- Include full details of committed co-contributions of cash and other resources, including the source, quantity and value (do NOT include GST).

Please check that all calculations embedded in the workbook calculate correctly.

Attach (upload) the workplan below.

Download: [FCM Workplan template \(Excel\)](#)

Attach (upload) your completed workplan here *

Attach a file:

A minimum of 1 file must be attached.

What is your total grant request?

Total value of grant request excluding GST *

\$

What is the total funding support you are requesting in this application? This should be the same as your workplan.

Co-contribution details

Applicants should clearly identify, describe, and accurately value all co-contributions in the application and workplan.

Cash co-contributions are resources such as money, equipment, or materials donated to your project by you as the applicant, your project partners, other individuals or organisations. Do not include in-kind labour, services, or volunteer time.

In-kind contributions are resources such as labour, services, or volunteer time provided to your project by you as the applicant, your project partners, other individuals or organisations.

The Volunteering WA calculator for individuals and organisations is a useful tool to help determine the full value of volunteer effort. Go to link: <https://www.volunteeringwa.org.au/resources/volunteer-benefits-calculator>

Total co-contributions

Co-contribution (Cash)

In-Kind contribution (Non-Cash)

Total co-contribution value

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\$

Must be a whole dollar amount
(no cents).

\$

Must be a whole dollar amount
(no cents).

\$

Co-contribution commitment

If your application involves co-contributions other than volunteer time, you must provide a letter of commitment from each organisation, group, or individual that contains details of the nature and value of their contributions, and their contact details.

This letter will be used to verify the information in your application and workplan.

Organisation or group	Contact person		Letter of commitment
Organisation Name	First Name	Last Name	
Organisation Name	First Name	Last Name	

Total project value

Total value of project (funding plus co-contributions)

\$

This number/amount is calculated.
This should be the same as your workplan.

Activities being funded

* indicates a required field

Salaries activities

Project coordination and management are eligible activities for Feral Cat Management Grant funding, subject to the following conditions:

- Grant funded salaried positions must not exceed a base salary of \$95,000 per annum pro rata (excluding GST).
- The total of all grant funded positions must not exceed 1.0 FTE (full time equivalent) per annum.
- Salary on-costs (superannuation, leave expenses, payroll tax and workers compensation insurance) must not exceed 20% of the grant funded salary request.
- Applicants must provide a sufficient level of detail on the work the grant funded positions will be doing to justify the request (this can be provided within the workplan or separately).
- Salary and salary on-costs should be itemised separately in the workplan.

Project coordination and management expenses must be commensurate with the nature and scope of the project, as well as the work the positions will be doing, to be considered value for money. Grant requests that are not considered by the Assessment Panel to be commensurate with the activities and work proposed may be reduced.

Are you requesting grant funds to pay salaries and on-costs? *

- Yes - provide details below
 No

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Total number of employees to be funded through the grant *

Must be a number.

What is the employment status of the proposed funded employee(s)? (select all that apply) *

- Will be recruited
- Already employed part-time; funding will be used for additional hours
- Already employed but current funding due to cease

Please justify how this employee funding request will benefit overall project outcomes; what would happen if the funding was not available? *

Word count:

Must be no more than 150 words.

Consultants, contractors, and suppliers

Grant funding can be used to engage consultants and contractors, or purchase materials from a supplier, if it can be demonstrated that this is necessary for the project to achieve its FCM outcomes.

Quotes from service providers and suppliers demonstrate good planning and value for money. If not provided with the Stage 2 application, successful applicants may be required to provide fully detailed quotes as a condition of funding.

PLEASE NOTE that if an applicant organisation, its members, staff, or an affiliate intend to provide consulting or contracting services to the project, this should be noted in the 'conflict of interest' section of the application and the questions below should be completed.

Will grant funds be used to engage contractors or consultants, or purchase materials? *

- Yes - provide details below
- No

Consultant, contractor and supplier details

Please provide the business name and contractor or consultant's name, or supplier contact name, and outline what services and/or materials they will be providing in the table below.

Attach any quotes you wish to include in your application.

If not provided with the application, successful applicants will be required to provide formal written quotes, with a breakdown of costs, as a condition of funding.

PLEASE NOTE that if an applicant organisation, its members, staff, or an affiliate intend to provide consulting or contracting services to the project, this should be noted in the 'conflict of interest' at Section 1.2 of the application and the questions below should be completed.

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Business name	Contractor or consultant's name / Supplier contact name		Services and/or materials to be provided	Quote or other evidence
	First Name	Last Name		
	First Name	Last Name		
Please add more rows below as required.				

Applicant as a service provider

An Applicant may provide additional grant-funded services to the project, such as weed spraying or planting labour, however this must be fully justified.

Is your organisation proposing to provide a service to this project? *

- Yes - provide details below
- No

Please justify why your organisation should be considered the preferred provider of the service. Ensure that you also complete the Conflict of Interest declaration.

*

This can include evidence about the competitive rate or advantage that is offered over other providers (e.g. location, prior experience).

Aboriginal Rangers and Traditional Owners

FCM Grant funding can be used to support projects that contract Aboriginal Ranger groups to deliver project activities. Applicants planning to work with Aboriginal Rangers must clearly outline how the services provided to the project consist of 'new' work outputs that are not funded through other means. Aboriginal Ranger groups providing a service to use 1080 products *not* on Native Title lands, must be a Registered Pesticide Management Business.

FCM Grant funding can be used to support Aboriginal Elders and other Traditional Owners to participate in NRM events and work activities on Country that relate directly to an NRM outcome. Detail should be provided on their role in the project. Note that funding *excludes* sitting fees for boards or committees.

Will you be contracting work to Aboriginal Ranger group(s)? *

- Yes - provide details below
- No

If you are, you may be asked to provide additional information or written quotes on their service.

Will Aboriginal Elders or other Traditional Owners be participating in your project? *

- Yes - provide details below
- No

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Aboriginal Ranger group details

Please identify which Aboriginal Ranger group(s) will you be working with, and what services they will be providing.

Name of group	Contact person	Services to be provided

Traditional Owner details

Please identify the Aboriginal Elders or Traditional Owners (individuals and/or groups) and outline how they will participate in your project.

Word count:

Must be no more than 150 words.

State or Federal government services

If you are requesting grant funds to purchase government services, then this must be fully justified. Expenses to cover salary or on-costs of Western Australian or Australian Government employees are *ineligible* for funding.

Are you requesting funds to purchase services provided by State or Federal government agencies? *

- Yes - provide details below
 No

Government services details

Please identify which agencies you will be working with, the services to be provided, and describe why these services are essential to the project.

Supporting information or quote(s).

Attach a file:

Assets

Grant funding can be used to purchase a specific asset if it is essential to project delivery.

An asset is any single item of a **transferrable** physical nature that, if approved, will cost \$2,500 or more, or a collection of smaller items which are purchased together from the same supplier as a system. Examples include grooming traps, trailers, vehicles, drones

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or scientific equipment. Permanent infrastructure such as fencing or signage are not considered assets.

Each asset must be listed in the workplan and, if the application is approved, up to two written quotes may be required before making the purchase.

At the end of the project, the asset will remain with the grant recipient, however, it must continue to be used for the purpose for which it was originally approved, or made available to the wider FCM community in that area.

Please contact the FCM Grants Officer for further information about items that should be considered as assets.

Will you be using grant funds to purchase assets (valued over \$2,500)? *

- Yes - provide details below
- No

Asset details

Please provide indicative detail of each asset being requested including what it is, what it will cost, and why it is essential to the project. Supporting information or quote(s).

Must be no more than 150 words.	

Evaluation and monitoring of progress

* indicates a required field

Monitoring, evaluation, reporting and evidence

Monitoring and evaluation activities are critical to being able to tell if your project's activities are addressing the goals of your project. The establishment of a monitoring and evaluation framework is an important first step in planning for and verifying if the project has been successful. Monitoring your project as it progresses also provides essential evidence that the activities of the project have been successfully undertaken. Evidence of achievement is a requirement of reporting under the FCM Grants.

There are many different ways of monitoring, however, the level of monitoring should be consistent with the size and scope of the project. Some important points to consider when preparing your application:

- basic monitoring activities (such as fixed-point photo monitoring, drone photography or photos and registrations) should be included in any project coordination and management expenses
- purchase of equipment for monitoring (such as cameras) may be considered for funding.

If you have developed a Monitoring and Evaluation Framework or Plan, please attach it below.

Monitoring and Evaluation Plan (if available)

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Attach a file:

What changes will you need to monitor during your project to show that the activities have been successful? *

This could include ecological improvements, behaviour change, knowledge and awareness, etc.

How will you check that the project is progressing towards the expected change? (select all that apply) *

- | | |
|--|---|
| <input type="checkbox"/> Camera or video footage | <input type="checkbox"/> Photo point (fixed-point) monitoring |
| <input type="checkbox"/> Interviews | <input type="checkbox"/> Site assessments |
| <input type="checkbox"/> Mapping and imagery | <input type="checkbox"/> Surveys or other assessments |
| <input type="checkbox"/> Meeting minutes or other records | <input type="checkbox"/> Other - complete section below |
| <input type="checkbox"/> Participant or volunteer registration | |

At least 1 choice must be selected.

If you selected 'other' please describe this technique in more detail; what will you be doing and how will it show change over time? *

Promotion and additional information

Promotion and communications

Please list below how you plan to promote the work being done in this project and communicate with your community (including acknowledgement of State NRM Program funding as outlined in the guide provided at the link below).

Download: [Funding Acknowledgement Guide](#)

Describe the promotional opportunities identified **Number anticipated during project**

Describe the promotional opportunities identified	Number anticipated during project
	Must be a number.

Additional information

If there are other sources of information you have referred to in this application that are directly relevant, such as images, plans or reports, please attach them below. You may also attach additional project design or other supplemental information.

Attach document or file

Please describe how this document is relevant to your application

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Form Preview

Certification and Submission

* indicates a required field

General statement

Any person who knowingly and with intent to defraud the WA Government, submits an application for assistance containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, commits a fraudulent act, which is an offence under the Criminal Code (WA).

Certification

I state that the information in this application and attachments is to the best of my knowledge true and correct. I will notify the Department of Primary Industries and Regional Development (State NRM Office) of any changes to this information and any circumstances that may affect this application.

I acknowledge that the Department of Primary Industries and Regional Development may refer this application to external experts or other government departments for assessment, reporting, advice, comment or for discussions regarding alternative or collaborative grant funding opportunities.

I understand that the Department of Primary Industries and Regional Development is subject to the *Freedom of Information Act 1992 (WA)* and that if a Freedom of Information request is made, the Department of Primary Industries and Regional Development (State NRM Office) will consult with the applicant before any decision is made to release the application or supporting documentation.

I understand that this is an application only and may not necessarily result in funding approval.

I understand that if successful, I will be required to complete a Project schedule and sign a Funding agreement outlining the terms and conditions on which the grant will be provided.

I confirm that I have read and agree to the above *

I confirm

I authorise the Department of Primary Industries and Regional Development to seek any additional relevant information that may be required to assess and process this application *

I consent

I confirm I am authorised to make this certification on behalf of the entity listed as the Applicant. *

I confirm

Name of person making the certification *

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Form Preview

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position in organisation *

Phone number *

Email *