



Feral Cat Management Grants - Project Activities, Measures and Evidence Guide

Specific activities will help you to achieve the outcomes and objectives of your project. The measures (also known as outputs or deliverables) for each activity show how much of each activity you plan to deliver and are used to demonstrate how successful the activity has been. Considering your measures and evidence for activities will assist with project planning. The measures achieved will be collated with other data for the review of the WA Feral Cat Strategy.

You will be required to identify your activities in the workplan initially, then during contracting should you be successful. Evidence of achievement is a critical part of grant reporting and acquittal to demonstrate delivery of activities, and the success of your project. Collecting consistent information on project activities is also important to State NRM Program reporting and accountability processes and for collating consistent data for the WA Feral Cat Strategy.

Please refer to the activity measures and types of evidence listed below.

It is a requirement for all on-ground Feral Cat Control works (baiting, trapping and shooting) that a control effort report is one of the types of evidence.

Activity	Description	Primary activity measure	Types of evidence	Secondary activity measure	Types of evidence
Awareness raising	<ul style="list-style-type: none"> Any awareness-raising event, product or material designed to improve knowledge and understanding Describe the type of event, product or material and the purpose, <i>e.g. Field day to share novel feral cat management techniques</i> 	<p>Event/s</p> <p>Participant/s</p>	<ul style="list-style-type: none"> Feedback survey Photos Registration list Video recording 	Document/s	<ul style="list-style-type: none"> Document such as handout, or event report
Baiting	<ul style="list-style-type: none"> Name the method of control, <i>e.g. Baiting feral cats with baits in Site A</i> 	Hectare/s (in control area)	<ul style="list-style-type: none"> Control effort report (i.e. number of control effort days, area covered & 	Kilogram/s	<ul style="list-style-type: none"> Photos Invoice

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			number of baits laid, map & feral cat observations).	Number/s	
Devolved grants	<ul style="list-style-type: none"> Any situation where funding awarded to the applicant is provided to private landholders or other groups to deliver the proposed works. This includes awarding funds to preselected participants. Describe the type and purpose of the devolved grant, <i>e.g. Devolved grant to undertake fencing of priority remnant vegetation to exclude feral cats</i> 	Participant/s	<ul style="list-style-type: none"> Grant assessment documents State NRM Program Landholder Agreements 	Map/s Document/s	<ul style="list-style-type: none"> Map of sites Document containing control effort and if applicable Photopoint monitoring (before and after)
Equipment	<ul style="list-style-type: none"> Equipment must have a direct NRM outcome Any single piece of equipment valued over \$2,500 is considered to be an Asset Describe the type and purpose of the equipment, <i>e.g. Camera traps for native animal monitoring</i> 	Item/s	<ul style="list-style-type: none"> Invoice Photos of equipment in use 		
Fencing	<ul style="list-style-type: none"> Fencing must have a direct Feral Cat Management outcome The purpose of fencing may include protecting remnant vegetation through exclusion of feral cats Describe the type and purpose of the fencing, <i>e.g. Extend predator proof fence to include Site A</i> 	Kilometer/s (of fencing) Hectare/s (in protected area)	<ul style="list-style-type: none"> Photopoint monitoring (before, after) 	Map/s	<ul style="list-style-type: none"> Map with fencing marked

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Information product	<ul style="list-style-type: none"> Includes hard-copy written material such as brochures, newsletters, posters and fact sheets designed to improve knowledge and understanding Includes all electronic products such as apps, websites, blogs, etc. Describe the type of product produced, <i>e.g. Citizen science website to collect feral cat sighting data, Fact sheet on Feral Cats and the damage they can do in Site A Reserve</i> 	<p>Document/s</p> <p>Item/s (produced)</p>	<ul style="list-style-type: none"> Artwork or layout Document such as fact sheet, newsletter, poster, report Photos Screen grab Screen print to PDF 		
Infrastructure	<ul style="list-style-type: none"> Infrastructure includes any fabrication, built structure or construction Describe the type of infrastructure installed or work undertaken, <i>e.g. Install educational sign at Site A</i> 	<p>Item/s (constructed)</p> <p>Kilometer/s (constructed)</p>	<ul style="list-style-type: none"> Artwork or layout Photopoint monitoring (before, after) 	Document/s	<ul style="list-style-type: none"> Planning approval document Planning and design document invoice
Investigation or assessment	<ul style="list-style-type: none"> Studies conducted by a professional person/organisation and resulting in a publicly available report; may include a synthesis of previous studies or meta-analysis of previous studies. Survey of priority feral cat-free exclosures, <i>e.g. Monitoring survey for feral cats in Site A reserve</i> 	Document/s	<ul style="list-style-type: none"> Document such as report or survey 	Map/s	<ul style="list-style-type: none"> Map of study area

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Management plan development	<ul style="list-style-type: none"> Describe the plan or guideline being developed and what issue(s) it aims to address Guidelines or protocols, <i>e.g. integrated invasive species including feral cat management</i> May include the review of existing plans or guidelines that results in significant enhancement of the document 	Document/s	<ul style="list-style-type: none"> Guideline Plan Protocol or procedure Report Strategy 	Map/s	<ul style="list-style-type: none"> Map of area to be managed
Monitoring	<ul style="list-style-type: none"> Describe the type of monitoring being conducted, <i>e.g. camera traps to monitor feral cat numbers.</i> 	Hectare/s (of monitoring area) Event/s Document	<ul style="list-style-type: none"> Photopoint monitoring Report or Analysis including photos Sound recording Video recording 	Map/s	<ul style="list-style-type: none"> Map showing monitoring points established
Project administration	<ul style="list-style-type: none"> All activities and resources that serves to specifically support or administer the project and its activities, such as HR support, Payroll management, phone calls, photocopying, etc. <i>This activity is not measured</i> 	N/A			
Project management or coordination	<ul style="list-style-type: none"> Any activity or resource that serves to specifically manage or coordinate the project and its activities such as salaries and on-costs Describe the type of project management, <i>e.g. Coordinator, Project Manager</i> 	FTE (full time equivalent) Hour/s	<ul style="list-style-type: none"> Approved job or position description 	document	<ul style="list-style-type: none"> Signed employment contract

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Project specific travel	<ul style="list-style-type: none"> Travel that is specific to the delivery of the project such as a site visit or transport of materials Describe the type and purpose of the travel, e.g. <i>Delivery of Eradicat baits to site</i> 	Kilometer/s	<ul style="list-style-type: none"> Map with route and distance shown Odometer record 		
Shooting	<ul style="list-style-type: none"> Name the method of control, eg <i>Shooting feral cats in Site A</i> 	Hectare/s (in control area) Events	<ul style="list-style-type: none"> Control effort report (i.e. number of control efforts nights & number of participants, area covered, feral cats killed, map, photos). 	Map/s Number/s	<ul style="list-style-type: none"> Map of control area with sites shown Invoice
Skills development	<ul style="list-style-type: none"> Skills development is a structured activity such as training which designed to improve existing skills or develop new ones Describe the type of skills development being conducted and the people that will attend, e.g. <i>eradicator training delivered to Aboriginal rangers</i> 	Event/s Participant/s	<ul style="list-style-type: none"> Feedback survey Invitation or flyer Photos Registration list Video recording 	Document/s	<ul style="list-style-type: none"> Document such as course outline, handout, notes, or program
Trapping	<ul style="list-style-type: none"> Name the method of control, eg <i>Live cage trapping feral cats in Site A</i> 	Hectare/s (in control area) Events	<ul style="list-style-type: none"> Control effort report (i.e. number of control efforts nights & number of traps, area covered, feral cats killed, photos). 	Map/s Number/s	<ul style="list-style-type: none"> Map of control area with trap sites shown Invoice Photos